

Dear Colleagues,

The Utah Department of Health (UDOH), in partnership with the Centers for Disease Control and Prevention (CDC), the Health Resources and Services Administration (HRSA), Utah's local health departments, and Region VIII states, is hosting an administrative grant meeting titled "**Evidence-Based Performance Goals: Where we are**" on October 18, 2004. This meeting is a prequel to the **Countering Bioterrorism 2004: Preparedness through Partnerships** conference being held October 19 – 21, 2004 at the Canyons Resort in Park City, Utah. This one-day meeting is targeted specifically to those involved in the CDC and HRSA preparedness grants in an advisory, partnership, administrative, or programmatic role.

The goal of the meeting is to advance mutually understood roles, responsibilities, and strategies in preparing for and responding to bioterrorism, disease outbreaks, and other public health disasters. We aim to meet this goal by convening key preparedness partners to discuss sustainable strategies for reaching preparedness goals and measuring our success.

Your input is welcome! If you have suggestions for the agenda, please call Sharon Talboys at 801-538-6444 or e-mail at [sharontalboys@utah.gov](mailto:sharontalboys@utah.gov). A conference call to review and confirm the agenda will be held on October 4<sup>th</sup>, 2004 at 11:30 a.m.MT. Please contact Sharon Talboys for details.

Registration is required for both the pre-conference meeting: **Evidence-Based Goals: Where we are**, and the main conference: **Countering Bioterrorism: Preparedness through Partnerships**. Registration and additional information can be found on our website at <http://health.utah.gov/bt/conf04/>.

We look forward to your participation at this meeting.

Sincerely,

A. Richard Melton, Dr.PH  
Deputy Director  
Utah Department of Health